

FINANCE COMMITTEE
November 12, 2015

The monthly Finance Committee meeting was held on Thursday, November 12, 2015 at 6:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd Floor Law Library. Committee members present were Chairman Alice Henry, Larry Aurelio, Tony Coniglio, George Dixon, Travis Hiel and County Board Chairman Scott Schwerer. Member Clarke Kelso was absent. Other persons present were Patrick Stout, County Clerk Gretchen DeJaynes and committee secretary Beth Crossett.

Chairman Henry called the meeting to order at 6:00 p.m.

Review & Approval of October 14, 2015 Minutes

Member Coniglio moved with second by Member Dixon to approve the minutes of October 14, 2015 as submitted. Motion carried on a voice vote.

Review & Approval of October 29, 2015 Minutes

Member Coniglio moved with second by Member Hiel to approve the minutes of October 29, 2015 as submitted. Motion carried on a voice vote.

Insurance Update

County Board Office Administrator Crossett reported that the Worker's Compensation, Property and Liability Insurance rates for FY 2016 have been received. Property and Liability Insurance rates are lower and the Worker's Compensation amount is up mostly due to the salary increase.

Resolution to Include Taxable Allowance as IMRF Earnings

County Clerk DeJaynes explained the IMRF audit that was recently conducted at last month's meeting. The Resolution includes the tool allowance and clothing allowance (considered income for IRS purpose) as IMRF Earnings and is retroactive to when they were included as taxable earnings. Member Aurelio moved with second by Member Coniglio to pass to the full Board Resolution to Include Taxable Allowance as IMRF Earnings. Motion carried on a voice vote.

Audit Engagement Letter

The letter to retain Sikich for the FY 2015 Audit has been received. The cost for the Annual Audit is \$72,500, Circuit Clerk Audit is \$ 10,600 and if needed Single Audit \$ 9,400. These costs are up slightly over last year. Discussion was held on the necessity for Annual Audits and the costs associated. Member Hiel moved with second by Member Aurelio to send to the full Board the FY 2015 Audit Engagement Letter with Sikich. Motion carried on a voice vote.

FY 2015 Budget Resolution(s)

The usual clean up of the budget is being finished and the Resolutions are still being worked on. Member Dixon moved with second by Member Aurelio to send to the full Board the necessary FY 2015 Budget Resolution(s). The Resolutions will be available prior to the full Board meeting. Motion carried on a voice vote.

MCPT Report Review & Approval

The monthly report for October 2015 from McDonough County Public Transportation was reviewed. Member Aurelio moved with second by Member Hiel to approve the October 2015 MCPT report in the amount of \$ 2,535.00. Motion carried on a voice vote.

Bushnell Senior Meals Report Review & Approval

The monthly report for October 2015 from the YMCA for transportation of senior meals in Bushnell was

reviewed. Member Aurelio moved with second by Member Coniglio to approve the October 2015 YMCA report in the amount of \$ 615.00. Motion carried on a voice vote.

Coroner Report

The monthly report for October 2015 from Coroner Jameson was reviewed.

Monthly Financial Reports

The monthly financial reports were reviewed and discussed.

Transfer of Funds

The annual budgeted transfers will be done before the end of the month.

Transfer to Insurance Clearing

Member Aurelio moved with second by Member Hiel to move \$ 150,000.00 from Insurance Clearing to Mutual Medical to pay claims when necessary. Motion carried on a voice vote.

Approval of Claims

Member Dixon moved with second by Member Coniglio to approve the claims as submitted. Motion carried on a voice vote.

Warrants Issued in Vacation

Member Aurelio moved with second by Member Hiel to approve the Warrants Issued in Vacation. Motion carried on a voice vote.

Other

Board Chairman Schwerer shared information on a House bill from meetings he attended in Springfield. The bill to distribute 911 & MFT funds passed the House and now awaits Senate approval. The Senate is not due to convene until next year.

Member Coniglio moved with a second by Member Aurelio that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 6:30 p.m.